

Chief, Mediterranean Bureau

15 February 1949

Chief, FBIS

Report of Property Inspection at FBIS, Cyprus

1. Attached hereto for your information and action are:

a. Copy of memorandum to Chief, FBIS from Chief, Property Control Division dated 11 January 1949, Subject: Comments and Recommendations with Respect to Reports Covering Property Accounts Located at Cyprus, Cairo, and London.

b. Report of Property Inspection at FBIS, Cyprus submitted by [redacted] after his return from inspection of your bureau.

STAT

2. In general this office concurs in the comments and recommendations presented, and you are requested to take appropriate action where necessary.

3. Action on many of the suggestions has already been completed or started. However, comments on certain paragraphs of [redacted] report were believed necessary and are outlined below:

STAT

a. Paragraph 2: It is not believed necessary that a formal stock record account be established for expendable supplies. However, the Bureau Chief should require, that sufficient records be kept to insure that proper use is made of such supplies.

b. Paragraph 11 (d): The suggestions contained in this paragraph are now being implemented by Shipping Section of Services Office.

c. Paragraph 13: All recommendations made in this paragraph are approved by this office. The Bureau Chief is requested to comply with each and to notify this office by memorandum when the required action has been completed or implemented.

L. K. WHITE

Do (Do not) Concur
Services Office

STAT

This document is part of classified integrated file.
If separated from file, document is unclassified.